

# Minutes of the Killarney Heights Public School Parents & Citizens' Committee Meeting

**Date: Term 1, Week 4, Tuesday 28<sup>th</sup> February 2018**

**Venue: KHPS Library**

1	<p><b>Welcome and formal opening of the meeting</b> The meeting was opened at 6.48pm by Mark F (President)</p> <p>A few pieces of guidance for the meeting –</p> <ul style="list-style-type: none"> <li>a) We all have children so we will keep pushing through the agenda to leave on time. We will take any longer conversations offline.</li> <li>b) Please be respectful of others and show tolerance of the views held by others which are different from your own.</li> </ul>
2	<p><b>Attendees:</b> See Attendance Book <b>Apologies:</b> Cris W, Julie F, Geoff S</p>
3	<p><b>Voting:</b> Attendees were asked for a \$2 voting right for NEXT meeting. Cecil B,</p>
4	<p><b>Minutes of previous meeting</b> The minutes of the last meeting on Tuesday 28<sup>th</sup> November 2017 Minutes endorsed by JenR</p>
5	<p><b>Business arising from the previous meeting</b></p> <ul style="list-style-type: none"> <li>1) Vicki got quotes for Greenline</li> <li>2) Chris H has finalised Paypal issue for Uniform Shop</li> <li>3) Cris W absent.</li> </ul>
6	<p><b>Correspondence</b> Entertainment Book. \$75/book, profit \$14/book. Priya to review</p>
7	<p><b>General Business</b></p> <ul style="list-style-type: none"> <li>1) Jen R to arrange to send email to class parents to get parents to subscribe to Schoolzine</li> </ul>
8	<p><b>Sub-Committee Reports</b></p> <p><b>Band</b> –Geoff S – Band Convenor; Megan P – Treasurer Band Fees to remain the same Senior Band tour needs to move to weekend before or after, 1<sup>st</sup> Sunday in November as this is FANS markets weekend. There are 71 students in senior band, 43 intermediate, 54 training. Geoff has rated all instruments. Band requires approval of \$12,280 for purchase of new instruments. This was voted and passed.</p> <p><b>Fund Raising</b> – Priya M &amp; Mick M <i>Tissues &amp; Tears – successful</i> Priya has arranged a meeting at RSL 22/2/18 Jen R to arrange access for Priya for dropbox which has all the job descriptions for fund raising. Priya would like to involve Year 1 class parents to get behind fund raising. 18<sup>th</sup> May – Walk-a-thon. Move-a-thon was too disruptive. Movie nights which could include sponsorship. Popcorn, pizzas. A Friday night is preferred. Mick M is going to put together a skeleton and may involve Andrew Schubert.</p> <p><b>Strings</b> – Dorota B (absent) They may need instruments. Possibly merging with the Band for convenience. Deposits to come. \$9780.85 in bank</p> <p><b>Uniform Shop</b> – Michelle C (absent) \$35K loss although we have just purchased stock</p> <p><b>Air Conditioning</b> – John W Waiting on Assets (from Department of Education) to respond</p>

	<p>Audit still needs to be done by department. We could do it but they would do their own audit The new child care centre may have had the upgrade to the substation. MarkF to chase Naomi</p> <p><b>Canteen</b> – Valerie S (Absent) Chris H working with Valerie to create menus. Winter/Summer Menu Creating a book with Descriptions of how to may items in Canteen to assist Volunteers Still more volunteers required.</p> <p><b>FANS</b> – Christine G 620 students. 26 classes out of 28 classes are bilingual Storybook author coming to visit Anglophone 75 enrolments for extra French classes. French information night on Wednesday. Its 20 years of FANS this year.</p>
9	<p><b>Principal's Report by Vicki Johnson</b> Vicki presented our new 2018-2020 school strategic plan. The plan has three strategic directions and includes practices, products and processes to achieve those directions over three years. The following are the strategic directions and the purpose for each.</p> <p><b>STRATEGIC DIRECTION 1:</b> Confident, resilient, and creative students motivated to achieve <b>PURPOSE:</b> To provide learning and teaching environments to support the wellbeing of students and to enable the development of respectful, responsible and successful individuals who are empowered to be positive contributors to society.</p> <p><b>STRATEGIC DIRECTION 2:</b> Innovative, responsive, and dynamic facilitators of all learners <b>PURPOSE:</b> To build a dynamic culture of innovation and best practice through developing leadership capacity, quality professional learning and collective responsibility.</p> <p><b>STRATEGIC DIRECTION 3:</b> Effective communication and connections <b>PURPOSE:</b> To increase community participation in school learning, wellbeing and family partnership projects so that our students grow into confident, resilient and creative global citizens.</p>
10	<p><b>Presidents Report by Mark F</b> Main role is to ensure the smooth and transparent operation of the P&amp;C. Can request changes but cannot enforce them until they are voted upon.</p> <p>Vision : Have sub-committee administration as easy as possible and well understood. So that future volunteers can be active quickly. Pay attention to the students but also to the parents, and the community.</p> <p>The Objectives of the P&amp;C per the constitution are to:- (a) to promote the interests of the school by bringing parents, citizens, students and teaching staff into close co-operation; and (b) to assist in providing facilities and equipment for the school and in promoting the recreation and welfare of the students at the school.</p> <p>Mark F has put forward the P&amp;C Federations, By-Laws, Codes of Conduct, Constitution for the P&amp;C and Sub-Committee Rules. This needed to be refreshed. Danka will add this to the website and anyone can review them. We will adopt them next meeting. If any changes need to be done, please email Secretary. Have added an amendment to cover members from the same family supporting each other's nominations.</p> <p>All 3/5 executives are new so we need to patient and offer constructive feedback.</p>
11	<p><b>Treasurers Report by Chris H</b> Chris Hancock provided all the accounts for review.</p>

12	<b>Close meeting</b> Mark F closed the meeting 9.00pm
13	<b>Actions</b> <ol style="list-style-type: none"> <li>1) Jen R to send to class parents reminder to update subscription to schoolzine</li> <li>2) Danka to send out job advertisement for Uniform Shop</li> <li>3) P&amp;C Federation's By-Laws, Codes of Conduct, Constitution for the P&amp;C and Sub-Committee Rules on website so we can adopt if required.</li> <li>4) Agreed we would sell off tea-towels at \$5/each. Jen T to email Uniform Shop to confirm</li> <li>5) Dan to get us more information about personalised luggage tags as this is a great fundraising idea. (from 2017)</li> </ol>
14	<b>Next meeting</b> The next meeting is in Term 1, Week 8 ,Tuesday 20 <sup>th</sup> March 2018